**Format of Quotation (On Letter Head of Firm)**

**To**

**The Principal**

**GAIL DAV Model School**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.No. | Description of Items (with full Specifications) | Qty. | Per Unit Price | Quoted Unit rate in Rs.(Including Ex Factory price, GST, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guarantycommitments) | Total Price (A) |
|
|  |  |  |  |  |  |
| **Total Cost** |  |

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ———————— (Amount in figures) (Rupees ————————amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ——————— months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

**Signature of Supplier**

**Name: Address: Contact No:**

**Stamp :**